

Limited liability company – requirements for incorporation

Item	Statement	Comments
Business name / company name		
Legal seat / place of incorporation		Not decisive for the objective of protecting the corporate name throughout Switzerland / protection identical all over Switzerland
Company address		
Company purpose (description)		The use of the same purpose the mother company has is recommended
Stock capital	CHF	Minimum: CHF 20'000.-
Number of shares / value per share		Minimum: CHF 100.- per share

<p>Bank account in Switzerland already available? If yes: Name of bank institute? If no: Wish for a certain bank institute?</p>		<p>Recommendation can be given</p>
<p>Information about the incorporator(s): If this is a company: company name and legal seat/place of incorporation If this is a natural person: name, surname: birth date, nationality and address (information are required for each incorporator)</p>		<p>one single incorporator is sufficient (natural person or legal entity); if company: actual and legalized excerpt from commercial register is necessary if natural person: copy of passport is necessary</p>
<p>How many shares are hold per each incorporator (if several incorporators)?</p>		

<p>Information about the manager(s) of company:</p> <p>name, surname, birth date, nationality and address</p> <p>signatory power (single/joint signature)?</p> <p>(information are required for each manager)</p>		<p>one single incorporator is sufficient (natural person)</p> <p>at least one manager must have residence in Switzerland (independent from his/her nationality)</p> <p>Copy of passport and legalized signature of every manager is necessary</p>
<p>Further signatories?</p> <p>name, surname, birth date, nationality and address for each signatory</p>		<p>optional</p>
<p>Audit of accounts?</p>		<p>With the consent of all the shareholders, an audit may be dispensed with if the company does not have more than ten full-time employees on annual average, a balance sheet total of not more than 10 million francs and sales revenue of not more than 20 million francs.</p> <p>If these conditions are met, a dispensation in this case is recommended</p>
<p>Swiss accountant already available? Name and address?</p>		<p>Accounting is compulsory; recommendation can be given</p>

